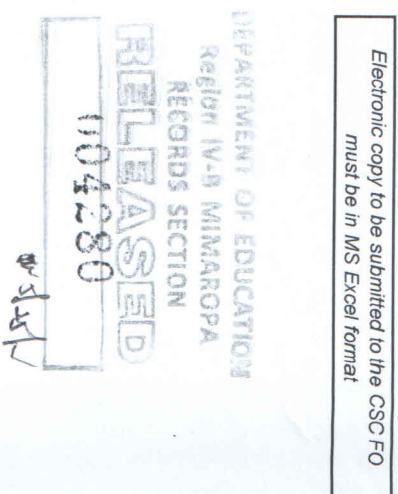


Republic of the Philippines
Department of Education
MIMAROPA Region
Meralco Ave. cor. St. Paul Road
Pasig City



To: CIVIL SERVICE COMMISSION (CSC)

Request for Publication of Vacant Positions

This is to request the publication of the following vacant positions of Department of Education Regional Office MIMAROPA in the CSC website:

GILBERT A. SADSAD
Director III
OIC, Office of the Regional Director

Date: MAY 11 2018

| No. | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|----------------------------|----------------------------|------------------------|----------------|--|---|--|--|----------------------------|--------------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Chief Education Supervisor | OSEC-DECSB-CES-300024-2014 | 24 | 73,299.00 | Master's Degree OR Certificate in Leadership and Management from the CSC | 40 hours of supervisory/management learning and development intervention undertaken within the last 5 years | 4 years of supervisory/management experience | Career Service (Professional) Second Level Eligibility | | DepED Regional Office MIMAROPA |

| | | | | | | | | | | |
|---|----------------------------|------------------------------|---|-----------|--|---------------|---------------|---------------|--|--------------------------------|
| 2 | Administrative Assistant I | OSEC-DECSB-ADAS1-300056-2014 | 7 | 15,254.00 | Completion of 2 years studies in college | None required | None required | None required | Career Service (Subprofessional) First Level Eligibility | DepED Regional Office MIMAROPA |
|---|----------------------------|------------------------------|---|-----------|--|---------------|---------------|---------------|--|--------------------------------|

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 31, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

GILBERTA SADSAD
 Director III
 OIC, Office of the Regional Director
 DepED Regional Office MIMAROPA
 Meralco ave., cor. St. Paul Road
 Pasig City
mimaropa.region@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

