

Republic of the Philippines
Municipal Government of Taytay
Province of Rizal
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Municipal Government of Taytay, Rizal in the CSC website:

<p>CSCFO-RIZAL</p> <p>RECEIVED</p> <p>By/Date: <u>JUL 17 2018</u></p>	<p><i>Electronic copy to be submitted to the</i></p> <p>CSC FO</p>
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Hon. GEORGE RICARDO R. GACULA II
Municipal Mayor
Date: July 16, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Market Supervisor III	Item No. 1, Pg. 39	SG - 18	34,277.00	Bachelor's degree	2 years of relevant experience	8 hours of relevant training	Career Service Professional	Economic Enterprise Development and Management
2	Nursing Attendant I	Item No. 17, Pg. 30	SG - 4	11,407.00	Elementary School Graduate	None required	None required	None required	Hon. June V. Zapanta Emergency Hospital
3									
4									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 31, 2018

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

(Note: Interested and qualified applicants regardless of gender, disability, civil status, ethnicity, religion, etc. may apply.)
QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LORE JEAN PITULAR ARAULLO
Municipal Government Department Head - HRMO
Don Hilario Cruz Ave. Club Manila East Compd.
hrmo_lgutaytay@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.