



Republic of the Philippines
Province of Rizal

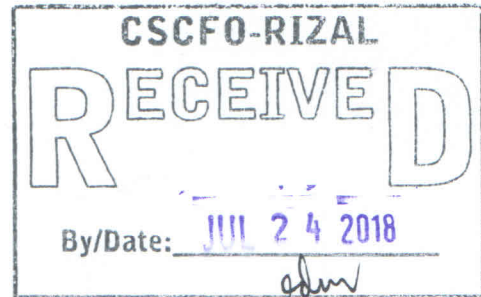
CITY OF ANTIPOLO



Human Resource Management Office

July 24, 2018

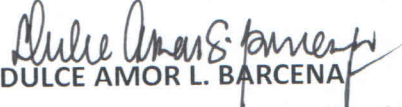
DIR. NEL SHERWIN A. CARNETES
Director II
Civil Service Commission
Region IV – A
Rizal Field Office
Cainta Municipal Complex, Cainta, Rizal



Dear Dir. Carnetes;

The City Human Resource Management Office would like to submit the publication of vacant positions in the City Government of Antipolo for the Civil Service Commission Publishing Office in compliance to Republic Act (RA) 7041 s., 1992.

Please acknowledge receipt hereof.


DULCE AMOR L. BARCENA
City Government Department Head I,
City Human Resource Management Office

Republic of the Philippines
City Government of Antipolo
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of City Government of Antipolo in the CSC website:

CASIMIRO A. YNARES III, M.D.
City Mayor

Date: JUL 24 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Sanitation Inspector I	CHS-98	SG 06	14,340.00	Completion of two year studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	City Health Office	
2	Security Guard III	OPSS-20	SG 08	16,282.00	High School Graduate	1 year of relevant experience	4 hours of relevant training	Security Guard License (MC 11, s. - Cat II)	Office of Public Safety and Security	
3	Agriculturist II	OCAG-12	SG 15	29,010.00	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional) Second Level Eligibility	Office of the City Agriculturist	
4	Agricultural Technician I	OCAG-31	SG 06	14,340.00	Completion of two year studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	Office of the City Agriculturist	
5	Administrative Aide III (Driver I)	OCE-21	SG 03	11,914.00	Elementary School Graduate	None required	None required	Driver License (MC 11, s. - Cat II)	Office of the City Engineer	

This agency adopts the Equal Employment Opportunity Privileges (EEO/P) and highly encourage all interested and qualified applicants including persons with disability (P/W/D), members of Indigenous Communities, and those from any Sexual Orientation and Gender Identities (SOGI)

- Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **AUG 07 2018**.
1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 2. Performance rating in the present position for one (1) year (if applicable);
 3. Photocopy of certificate of eligibility/rating/license; and
 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CASIMIRO A. YNARES III, M.D.
City Mayor

ML Quezon St. cor. Carigma St. Brgy. San Roque, Antipolo City, Rizal
(chrmco@antipolo.ph / hrmo_antipolo@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.