

Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **MUNICIPALITY OF GASAN** in the CSC website:


CAPT. ROLANDO O. TOLENTINO
Municipal Mayor
(Head of Agency)

Date: January 11, 2017

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Market Inspector	9	6	137,664.00	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility		Market
2	Administrative Aide III (Clerk I)	61	3	114,372.00	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility		Assessor's Office
3	Nurse II	64	15	348,120.00	Bachelor Of Science in Nursing	1 year of relevant training	1 year of relevant experience	RA 1080 (Nurse)		Health Office
4	Midwife III	66	13	290,688.00	Completion of Midwifery Course	8 hours relevant training	2 years relevant experience	RA 1080 (Midwife)		Health Office
5	Administrative Aide IV (Driver II)	75	4	152,088.00	Elementary School Graduate	None Required	None Required	Professional Driver's License (MC 11 s. 1996 Cat. IV)		Health Office
6	Cemetery Caretaker	114	2	107,520.00	Must be able to read and write	None Required	None Required	None Required (MC 11 s. 1996 Cat III)		Cemetery
7	Cemetery Caretaker	116	2	107,520.00	Must be able to read and write	None Required	None Required	None Required (MC 11 s. 1996 Cat III)		Cemetery

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 31, 2018.

2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LEIZIEL M. JARDELEZA

Administrative Aide VI/ HRMO Designate

Office of the Mayor (HRM Section)

hrmogasanmarinduque0820@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.