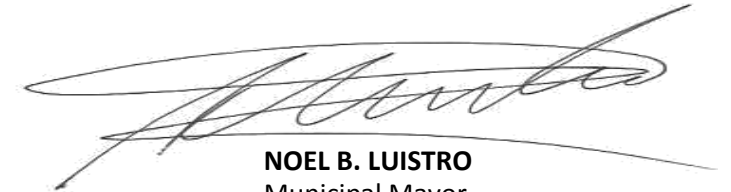


Republic of the Philippines
Municipal Government of Mabini
Mabini, Batangas

Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of LGU-Mabini in the CSC website:



NOEL B. LUISTRO
Municipal Mayor
Date: 1/11/2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Revenue Collection Clerk I	10	5/1	145,596.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)		Office of the Municipal Treasurer
2										
3										
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for (1) one year (if applicable);
3. Photocopy of certificate of eligibility/rating /license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NOEL B. LUISTRO
Municipal Mayor
Municipal Hall, Poblacion, Mabini, Batangas 4202
lgumabini1918@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.