



Republic of the Philippines
Province of Quezon
MUNICIPALITY OF SARIAYA

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HUMAN RESOURCE MANAGEMENT OFFICE

January 10, 2018

Dir. JACINTO C. MATEO, III
Director II
CSC Provincial Field Office
Provincial Capitol Compound
Barangay 10, Lucena City

Dear Director Mateo:

In compliance with RA 7041 and CSC MC #27, series of 1991, may I request the publication of the following:

REGION IV: Municipal Government of Sariaya, Quezon: **SANITATION INSPECTOR I** - One (1) Sanitation Inspector I, Office on Health Services; **Item No. 164, SG-6**; Educational Requirement: Completion of Two Years Studies in College; Experience: None Required; Training: None Required; Eligibility: Career Service (Subprofessional) First Level Eligibility.

REGION IV: Municipal Government of Sariaya, Quezon: **BUDGET OFFICER III** - One (1) Budget Officer III, Office of the Municipal Budget; **Item No. 069, SG-18**; Educational Requirement: Bachelor's degree relevant to the job; Experience: Two (2) years of relevant experience; Training: Eight (8) hours of relevant training; Eligibility: Career Service (Professional) Second Level Eligibility.

REGION IV: Municipal Government of Sariaya, Quezon: **BUDGET OFFICER II** - One (1) Budget Officer II, Office of the Municipal Budget; **Item No. 070, SG-15**; Educational Requirement: Bachelor's degree relevant to the job; Experience: One (1) year of relevant experience; Training: Four (4) hours of relevant training; Eligibility: Career Service (Professional) Second Level Eligibility.

Thank you and hope this request merit your favorable attention.

Very Truly Yours,

REYMUNDO D. RAZON
HRMO V