

Republic of the Philippines
 MUNICIPALITY OF TALISAY
 Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION (CSC)
 Regional Office IV
 139 Panay Ave. Quezon City

This is to request the publication of the following vacant positions of MUNICIPAL GOVERNMENT OF TALISAY in the CSC website:

GERRY D. NATANAUAN
 Municipal Mayor

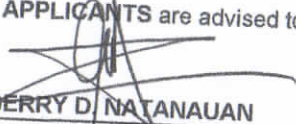
Date: June 20, 2018

Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
				Education	Training	Experience	Eligibility	
Administrative Officer V	40	18	28,554.00	Bachelor's Degree relevant to the job	2 years of relevant training	8 hours of relevant experience	CS Professional	Office of the MGDH-General Services Office
Local Disaster Risk Reduction Management Officer I	3	11	15,696.00	Bachelor's Degree relevant to the job	None Required	None Required	CS Professional	Office of the MGDH-Market Supervisor V

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 20, 2018.

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- Performance rating in the present position for one (1) year (if applicable);
- Photocopy of certificate of eligibility/rating/license; and
- Photocopy of Transcript of Records.

INTERESTED APPLICANTS are advised to hand in or send through courier/email their application to:


 GERRY D. NATANAUAN
 Municipal Mayor
 W. Trinidad St. Talisay, Batangas
 hrmo.talisay@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.