

Republic of the Philippines
DEPARTMENT OF JUSTICE
OFFICE OF THE REGIONAL PROSECUTOR
Region IV-San Pablo City
Request for Publication of Vacant Positions

CSCFO-RIZAL	Electronic copy to be submitted to the CSC FO must be in MS Excel format
RECEIVED	
By/Date: <u>JUL 27 2018</u> <i>edw</i>	

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Office of the Regional Prosecutor) in the CSC website:

Ernesto C. Mendoza
ERNESTO C. MENDOZA

(Head of Agency)

Date: 16-Jul-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Adm. Asst. V	STENR3-147/ADAS5-259-05	11	20,179.00	Completion of 2 yrs. studies in college	8 hrs. relevant training	2 yrs. of relevant Experience	CS-(Subprof.) (1st level eligi- bility)		OPP-Quezon

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 20, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ERNESTO C. MENDOZA/ORP4

Regional Prosecutor

ORP4-SAN PABLO CITY

orp04@doj.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.