

Republic of the Philippines
Department of Education
MIMAROPA Region
Schools Division of Puerto Princesa City
PALAWAN NATIONAL SCHOOL
City of Puerto Princesa
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Palawan National School) in the CSC website:

ELSJET T. BARRIOS, Ph. D.
Acting Asst. Schools Division Superintendent
OIC - Office of the Schools Division Superintendent
Division of Puerto Princesa City

Date: June 21, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Assistant School Principal II	OSEC-DECSB-ASP2-300080-2010	19-1	505,188.00	Bachelor's degree in Education or its equivalent with a major and minor, or bachelor's degree in Arts and Sciences with at least 18 units in professional education	8 hours of relevant training	2 years of relevant experience	RA 1080	N/A	PNS-JHS
2	Head Teacher VI	OSEC-DECSB-HTEACH6-240038-1998	19-1	505,188.00	Bachelor's degree in Secondary Education; or bachelor's degree with 18 professional education units with appropriate field of specialization	24 hours of relevant training	Head Teacher for 5 years; or Master Teacher for 4 years	RA-1080		
3	Security Guard II	OSEC-DECSB-SECG2-240006-1998	5-1	161,772.00	High School Graduate	None Required	None Required	Security Guard License (MC 11, s. 1996 - Cat. IV)		
4	Guidance Counselor III	OSEC-DECSB-GUIDC3-240022-1998	13-1	290,688.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080 (Guidance Counselor)		
5	Teacher I	OSEC-DECSB-TCH1-246439-1998; OSEC-DECSB-TCH1-246503-1998	11-1	242,148.00	Bachelor of Secondary Education (BSEd) or bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080		
	Nothing Follows***									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 3, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
2. Performance rating in the present position for one (3) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Certificate of Trainings/Seminars attended.

QUALIFIED APPLICANTS are advised to hand in their application to:

EDUARDO G. SANTOS, Ph. D.
School Principal IV
Palawan National School
H. Mendoza St. Pto. Prin. City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

