

Republic of the Philippines
MARINDUQUE STATE COLLEGE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant position of Marinduque State College in the CSC website:

MERIAN C. MANI, Ed.D.

(Head of Agency)

Date: **June 11, 2018**

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Instructor I	MSCB-INST1-47-2016	12	265,788.00	Bachelor's Degree in Foreign Service with Master's Degree. In the absence of MA Degree, with at least 15 MA units or a BS degree holder in Foreign Service will be considered.	None Required	Relevant experience	None Required	Communication; Knowledge of Subject Matter; Information and Education Delivery; Interpersonal Relations; Knowledge of Organization; Professionalism	School of Liberal Arts
2	Instructor I	MSCB-INST1-38-2016	12	265,788.00	Bachelor of Science in Nutrition in Dietetics with Master's Degree. In the absence of MA Degree, with at least 15 MA units or a BS degree holder in Nutrition and Dietetics will be considered.	None Required	Relevant experience	Relevant RA 1080 (Nutritionist-Dietitian)	Communication; Knowledge of Subject Matter; Information and Education Delivery; Interpersonal Relations; Knowledge of Organization; Professionalism	School of Community and Health Care

3	Instructor I	MSCB-INST1-22-2016	12	265,788.00	Bachelor of Science in Accountancy with Master's Degree. In the absence of MA Degree, with at least 15 MA units or a BS degree holder in Accountancy will be considered.	None Required	Relevant experience	Relevant RA 1080 (Certified Public Accountant)	Communication; Knowledge of Subject Matter; Information and Education Delivery; Interpersonal Relations; Knowledge of Organization; Professionalism	School of Business and Management
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **June 25, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. MERIAN C. MANI/ Office of the College President
SUC President II/ Marinduque State College
Tanza, Boac, Marinduque
m_sc_hrmo@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.