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Republic of the Philippines
PROVINCIAL GOVERNMENT OF OCCIDENTAL MINDORO
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of the Provincial Government of Occidental Mindoro in the CSC Website:


PETER J. ALFARO
Provincial Vice-Governor
Date: June 05, 2018

No.	Position Title	Planilla Item No.	SG	Annual Salary (Pesos)	Qualification Standards						Office/Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Local Legislative Staff Officer III	4(1)02	16	362,124.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service Professional/ 2nd level eligibility		Office of the Sangguniang Panlalawigan, Mamburao, Occ. Mindoro	
2	Local Legislative Staff Officer I	5(1)02	11	230,040.00	Bachelor's degree relevant to the job	None required	None required	Career Service Professional/ 2nd level eligibility		Office of the Sangguniang Panlalawigan, Mamburao, Occ. Mindoro	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 30, 2018:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;

2. Performance rating in the present position for one (1) year (if applicable);

3. Original and Photocopy of certificate of eligibility/rating/license;

4. Original and Photocopy of Transcript of Records; and

5. Clearance from previous employer (if applicable).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. PETER J. ALFARO

Provincial Vice-Governor

Office of the Vice-Governor, Mamburao, Occ. Mindoro

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.