

Republic of the Philippines  
MUNICIPALITY OF STA. TERESITA  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Municipality Of Sta. Teresita in the CSC website:

MA. AUREA V. SEGUNIAL

(Head of Agency)

Date: June 27, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Agriculture Officer	01 - MAO	20 / 1	30,275.00	Bachelor's Degree in Agriculture or any related Course	16 hours relevant training	Three (3) years relevant experience	Career Service Professional		Office of the Agriculture

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 18, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

MYLENE A. SEGUNIAL

Personnel Officer Designate

Municipality of Sta. Teresita / Pob. I Sta. Teresita, Batangas

[mylene.segunial@yahoo.com](mailto:mylene.segunial@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**