



Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Republic of the Philippines
Department of Education - Division of Cavite Province
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (SAN JOSE COMMUNITY HIGH SCHOOL) in the CSC website:

CHERRYLOUD D. MESA
Schools Division Superintendent

Date: JUNE 19, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	TEACHER I	OSEC-DECSB-TCH1-274840-2012	11	20,179.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION; OR BACHELOR'S DEGREE W/ 18 PROFESSIONAL EDUCATION UNITS	NONE REQUIRED	NONE REQUIRED	RA 1080 (TEACHER)		SAN JOSE COMMUNITY HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 9, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Please see attached School Memorandum No. 002 for additional requirements

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Name of TIC/Principal : LUIS G. VIÑEGAS
 Position Title : SCHOOL PRINCIPAL III
 Complete School Address : N. VIRATA, G.M.A., CAVITE
 School Email Address : depedcavite.sanjosechs@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.