

Republic of the Philippines
Department of Education
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Deped Batangas City in the CSC website:

DONATO G. BUENO, Ed.D
OIC-Schools Division Superintendent
Date: July 25, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Asst. III	OSEC-DECSB-ADAS3-270109-2017	9	17473	Completion of 2 years studies in College	4 hrs of relevant training	1 yr. of relevant experience	CS Sub Prof / Equivalent		Batangas City
2	Administrative Asst. II	OSEC-DECSB-ADAS2-270041-2014	8	16282	Completion of 2 years studies in College	4 hrs of relevant training	1 yr. of relevant experience	CS Sub Prof / Equivalent		Batangas City
3	Teacher III	OSEC-DECSB-TCH3-243029-1998	13	24224	Bachelor of Elementary Education (BEEd)/ bachelor's degree plus 18 professional units in Educarion.	None required.	2 years relevant experience	RA 1080		Batangas City
4	Teacher I	OSEC-DECSB-TCH1-270312-2014	11	20179	Bachelor of Secondary Education (BSED)/ bachelor's degree plus 18 professional units in Educarion with appropriate major.	None required.	None required.	RA 1080		Batangas City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Lourdes M. Zaraspe
Administrative Officer V
Deped Batangas City, P. Herrera St. Batangas City
lourdes.zaraspe@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.