

Republic of the Philippines
Batangas National High School
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS
Excel format

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Batangas National High School in the CSC website:

DONATO G. BUENO, Ed. D.

(Head of Agency)

Date: July 27, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Head Teacher VI	OSEC-DECSB-HTEACH6-240030-1998	19	505,188.00	Bachelor's Degree in Secondary Education or Bachelor's Degree plus 18 professional units in Education with appropriate major and 18 units for a Master's Degree in Education or its equivalent	24 Hours of Relevant Training	Head Teacher for 5 years or Master Teacher for 4 years	RA 1080 (Teacher)	N/A	Batangas National High School

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later August 07, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of transcript of records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MICHELLE M. PEREZ/Human Resource Management Office

Administrative Officer IV/HRMO Head

Rizal Avenue, Batangas City

mite_perez76@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.