

Republic of the Philippines
LGU-TINGLOY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-TINGLOY in the CSC website:



MARK LAURENCE E. ALVAREZ

(Head of Agency)

Date: June 11, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Midwife II	2018-067	10	P 18,217.00	Completion of the Midwifery Course	4 hours of relevant training	1 year of relevant experience	R.A. 1080	N/A	Municipal Health Office
2	Administrative Aide I (Laborer I)	2018-024	1	P 6,987.00	Able to read and write	None	None	None	N/A	Office of the Municipal Mayor
3	Administrative Aide I (Laborer I)	2018-025	1	P 6,987.00	Able to read and write	None	None	None	N/A	Office of the Municipal Mayor

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 15, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARK LAURENCE E. ALVAREZ

Municipal Mayor

Poblacion 15, Tingloy, Batangas

tingloy_lfalvarez@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.