



Republic of the Philippines
PROVINCIAL HUMAN RESOURCE MANAGEMENT OFFICE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant position of Provincial Government of Batangas in the CSC website:

DR. ROLANDO A. TUMAMBING
OIC-PHRMO

Date: JUNE 25, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Well Driller I	70	3	11,914.00	Elementary School Graduate	None Required	None Required	Well Driver	<p>Customer Orientation Beginner : Able to take effort to discover and meet needs of internal and external clients</p> <p>Performance Stability Beginner : Able to consistently meet the day-to-day demands of the job</p> <p>Organizational Understanding of the Agency Beginner : Able to define and discuss the Agency's history, vision, mission, strategic goals, functions, organizational structure, key players, leadership, major policies and guidelines to be able to operate effectively within the organization</p>	Office of the Provincial Agriculturist

										<p>Monitoring and Evaluation Beginner : Able to create monitoring and evaluation plans and tools, takes action to monitor or regulate processes tasks or activities; keeps track of delegated assignment to measure efficiency and effectiveness of works and activities, outcomes and impact of benefit</p> <p>Coordination Beginner : Able to identify results needed actions and resource requirements and works with others to attain required resources to achieve results</p> <p>Plant and Pest Management Skills Beginner : Able to practice variety of measures which could reduce number of pests to an acceptable level</p> <p>Farm and Machinery and Equipment Trouble Shooting Skill Beginner : Able to fix machineries and pieces of equipment used in agricultural farming</p> <p>Shallow Tubewell Installation Skills Beginner : Ability to install tubewells for irrigation purposes</p> <p>Land Preparation Skills Beginner : Able to harrow lands in preparation for planting activities</p>	
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Interested and qualified applicants including Person with Disability (PWD's) should signify in writing. Attach the following documents to the application letter and **SUBMIT TO THE ADDRESS BELOW NOT LATER THAN JULY 9, 2018.**
Applicants with complete requirements and who meet the minimum qualification standards will undergo a competency - based assessment process.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records

QUALIFIED APPLICANTS are advised to submit their application to:

DR. ROLANDO A. TUMAMBING
OIC-PHRMO
PROVINCIAL GOVERNMENT OF BATANGAS
Provincial Human Resource Management Office

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.