



Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of Municipality of Noveleta in the CSC website:


ARNEL P. ZAPANTA, Ed.D.
District Supervisor

Date: _____

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher I	OSEC-DECSB-TCH1-271969-2014	SG-11	242,148.00	BEED	NON-REQUIRED	NON-REQUIRED	PBET/LET/TEAC HER/RA 1080		Municipality of Noveleta
2	Teacher I	OSEC-DECSB-TCH1-266544-1998	SG-11	242,148.00	BEED	NON-REQUIRED	NON-REQUIRED	PBET/LET/TEAC HER/RA 1080		Municipality of Noveleta
3	Teacher I	OSEC-DECSB-TCH1-271465-2015	SG-11	242,148.00	BEED	NON-REQUIRED	NON-REQUIRED	PBET/LET/TEAC HER/RA 1080		Municipality of Noveleta
4	Teacher I	OSEC-DECSB-TCH1-271467-2015	SG-11	242,148.00	BEED	NON-REQUIRED	NON-REQUIRED	PBET/LET/TEAC HER/RA 1080		Municipality of Noveleta

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ARNEL P. ZAPANTA

District Supervisor

Municipality of Noveleta / San Rafael II, Noveleta, Cavite

arnelpzapanta.eps@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.