


**Republic of the Philippines
MUNICIPALITY OF ROSARIO, CAVITE
Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Municipality of Rosario, Cavite in the CSC website:


JOSE VOLTARE V. RICAFRENTE
(Head of Agency)


Date: 22-Jun-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Administrative Aide I (Utility Worker I)	253	1	Php 107,796.00	Must be able to read and write	None required	None required	None required (MC 11.s. 96-Cat.III)	Office of the Municipal Treasurer
2	Administrative Aide I (Utility Worker I)	16	1	Php 119,772.00	Must be able to read and write	None required	None required	None required (MC 11.s. 96-Cat.III)	Office on Rural Health Services

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 9, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


JOSE VOLTARE V. RICAFRENTE
Municipal Mayor
Sct. Torillo St., Poblacion, Rosario, Cavite

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.