

Republic of the Philippines
Department of Education
Division of San Pablo
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Department of Education Division of San Pablo in the CSC website:

SUSAN DL. ORIBIANA
OIC-Schools Division Superintendent

Date: July 17, 2018

| No. | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|-------------------------------------|------------------------------|------------------------|----------------|--|--------------------------|---|---|----------------------------|----------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Senior Education Program Specialist | OSEC-DECSB-SREPS-270051-2015 | 19 | PHP 42,099.00 | Master's Degree in Education or its equivalent and completion of academic requirements for Master's Degree relevant to the job | 8 hrs. relevant Training | 2 yrs. experience in Education Research, Development, Implementation or other relevant experience | RA 1080 / Career Service (Professional) Appropriate Eligibility for 2nd Level Position | | Division of San Pablo City |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 27, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-size picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

SUSAN DL. ORIBIANA (c/o HR Dept.)
OIC-Schools Division Superintendent
Rizal Avenue, Brgy. VI-A, San Pablo City, Laguna

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.