

Republic of the Philippines
MUNICIPAL GOVERNMENT OF PANGIL, LAGUNA
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of the Municipal Government of Pangil, Laguna in the CSC website:

HON. OSCAR R. RAFANAN

Municipal Mayor

Date: July 18, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Municipal Government Department Head I (Municipal Civil Registrar I)	24	24	Php39,885.50	Bachelor's Degree	None Required	Three (3) Years Experience in Civil Registry Work	First Grade or its Equivalent	Municipal Government of Pangil, Laguna

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 1, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. OSCAR R. RAFANAN

Municipal Mayor

Barangay San Jose, Pangil, Laguna

oscarrafanan2016@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.