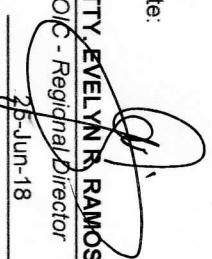


Republic of the Philippines
Department of Labor and Employment Region IV-A
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Department of Labor and Employment Region IV-A in the CSC website:


ATTY. EVELYN R. RAMOS
 OIC - Regional Director
 Date: 26-Jun-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Chief Labor and Employment Officer	OSEC-DOLEB-CLEO-50-1998	24	₱73,299.00	Master's Degree or Certificate in Leadership and Management from CSC	Forty (40) hours of supervisory/management learning and development intervention conducted by the CSC - Accredited Training Institutions undertaken within the last five (5) years	Four (4) years of supervisory or management experience	CS Professional or Second Level Eligibility	DOLE - Regional Office IV-A
2	Labor and Employment Officer II	OSEC-DOLEB-LEO2-131-1998	13	₱24,224.00	Bachelor's Degree	None required	None Required	CS Professional or Second Level Eligibility	DOLE - Laguna Provincial Office
3	Administrative Aide VI (Clerk III)	OSEC-DOLEB-ADA6-159-2004	6	₱14,340.00	Completion of (2) years studies in college	Four (4) hours of relevant training	One (1) year of relevant experience	CS Sub-Professional or First Level Eligibility	DOLE Quezon Provincial Office

NOTHING FOLLOWS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 5, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. EVELYN R. RAMOS
 OIC - Regional Director
 3rd and 4th Floors Anderson Building II, Brgy. Parian, Calamba City, Laguna

