

**Republic of the Philippines**  
**Marinduque Provincial Government**  
**Request for Publication of Vacant Positions**

**TO: CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of Marinduque Provincial Government in the CSC Website:



**CARMENCITA O. REYES**  
(Head of Agency)

Date : January 9, 2018

No.	Position title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Local Revenue Collection Officer III	191	SG- 18/1	P364,068.00	Bachelor's degree	8 hours of relevant Training	2 years of relevant Experience	Career Service (Professional) Second Level Eligibility	PTO, Boac, Marinduque

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to address below not later than January 29, 2018.

1. Fully Accomplished Personal Data sheet (PDS) with recent passport-sized picture (CS Form No. 212, revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

HON. CARMENCITA O. REYES  
Provincial Governor  
Province of Marinduque  
Santol, Boac, Marinduque  
[hrmmarinduque.mpg@gmail.com](mailto:hrmmarinduque.mpg@gmail.com)

**APPLICANTS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED**