

Republic of the Philippines  
Name of Agency  
Request for Publication of Vacant Positions

to: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Municipality of Calintaan in the CSC website:

RECEIVED  
19 JUL 2018 2:53 PM  
MUNICIPALITY OF OCCIDENTAL MINDORO  
Date: July 19, 2018

ATTY. ERIC C. LABRADOR (Head of Agency)

No.	Position Title	Plantilla Item No.	Salary / Job / Pay Grade	Annual Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Cooperatives Development Specialist II	11	SG 15-1	Php 278,496.00	Bachelor's degree relevant to the job	four (4) hours of relevant training	one (1) year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Agriculture

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 07, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating license; and
4. Photocopy of Transcripts of Records.

UNQUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Atty. Eric C. Labrador/Municipality of Calintaan  
Municipal Mayor

Poblacion, Calintaan, Occidental Mindoro  
Complete Office Address

[mayorsofficecalintaan@gmail.com](mailto:mayorsofficecalintaan@gmail.com)  
Email Address

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.