

Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
MIMAROPA Region

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of the Department of Labor and Employment - MIMAROPA Region in the CSC website:

**JOEL M. GONZALES**

*Name of the Head of Agency*

Date: July 2, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	SENIOR LABOR AND EMPLOYMENT OFFICER	OSEC-DOLEB-SRLEO-84-1998	19	P 505, 188.00	Bachelors Degree	Eight (16) hours of training conducted by the Civil Service Commission-Accredited Training Institutions	Two (2) years relevant experience	CS Professional or Second Level eligibility	Computer Literate	MIMAROPA REGION

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 18, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**JOEL M. GONZALES**  
OIC REGIONAL DIRECTOR  
DEPARTMENT OF LABOR AND EMPLOYMENT MIMAROPA  
3rd/5th Fl., Confil Building, Roxas Dr., Cor. Sampaguita St. Lumangbayan,  
Calapan City, Oriental Mindoro  
dole4b.hrmo@gmail.com

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**