

Republic of the Philippines  
Local Government Unit  
Request for Publication of Vacant Position

To : CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of the **Local Government Unit of Mansalay, Oriental Mindoro** in the CSC website:

**HON. JOSE ILDEFONSO M. MALIWANAG**

Municipal Mayor

Date: July 20, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (If applicable)	
1	Local Assessment Operations Officer III	126	18/1	₱ 364,068.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	RA 1080 (Real State Service)	N/A	LGU Mansalay

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license, and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:**

**HON. JOSE ILDEFONSO M. MALIWANAG**

Municipal Mayor

Mansalay, Oriental Mindoro

[lgumansalay.hr@gmail.com](mailto:lgumansalay.hr@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**