



Division of Oriental Mindoro
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DepED - Oriental Mindoro in the CSC website:

Sgd. MARIA LUISA D. SERVANDO, Ph.D., CESO VI
Schools Division Superintendent

Date: July 9, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Assistant Principal II	OSEC-DECSB-ASP2-300060-2016	19	505,188.00	Bach Degree w/18 units in Educ./BS in Arts&Sci.	8 hours of relevant training	2 years of relevant experience	RA 1080		Aurelio Arago MNHS
2	Teacher I	OSEC-DECSB-TCH1-302528-2012	11	242,148.00	BSED/Bachelor's degree w/ 18 professional units in educ	None Required	None Required	LET/PBET/RA 1080		Masaguisi NHS
3	Teacher I	OSEC-DECSB-TCH1-302582-2012	11	242,148.00	BSED/Bachelor's degree w/ 18 professional units in educ	None Required	None Required	LET/PBET/RA 1080		Fe del Mundo NHS
4	Teacher I	OSEC-DECSB-TCH1-300203-2015	11	242,148.00	BSED/Bachelor's degree w/ 18 professional units in educ	None Required	None Required	LET/PBET/RA 1080		Maujao NHS
5	Teacher I	OSEC-DECSB-TCH1-243882-1998	11	242,148.00	BSED/Bachelor's degree w/ 18 professional units in educ	None Required	None Required	LET/PBET/RA 1080		P. G. Comia MNHS
6	Administrative Assistant II	OSEC-DECSB-ADAS2-300259-2016	8	195,384.00	Completion of 2 years in College	4 hours relevant	1 year relevant	CS Subprofessional		P. G. Comia MNHS
7	Administrative Aide 3	OSEC-DECSB-ADA3-300058-2004	3	142,968.00	Must be able to read and write	None Required	None Required	None Required		Cawayan NHS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 19, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

KRYSTEL CHARISMA L. JUMANOY

Human Resource Management

DepED - Sta. Isabel, Calapan City

krystelcharisma.jumanoy@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.