



Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of **DEPED -SCHOOLS DIVISION OF CALAPAN CITY** in the CSC website:

SUSANA M. BAUTISTA

Acting Schools Division Superintendent

Date: July 9, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
	Education Program Supervisor	OSEC-DECSB-EPSVR-300082- 2010	22	58,719.00	Master's Degree in Education or other relevant Master's Degree with specific area of specialization	4 hours of relevant training	2 years as Elementary Principal or 2 years as Master Teacher, or 5 years teaching experience	LET/PBET		Schools Division of Calapan City
	Teacher I- Elementary	OSEC-DECSB-TCH1-269756-1998	11	20,179.00	Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 units in education	none required	none required	LET/PBET/RA 1080		Schools Division of Calapan City

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
	Teacher I-JHS	OSEC-DECSB-240117-2000	11	20,179.00	Bachelor of Secondary Education (BSED) or bachelor's degree plus 18 professional units in professional education	none required	none required	LET/PBET		Parang NHS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ARLYN P. PEREZ

Administrative Officer IV- HRMO

Hilltop, Calero, Calapan City

arlynperez@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.