CS Form No. 9
Series of 2017

Republic of the Philippines
PROVINCIAL GOVERNMENT OF QUEZON
Request for Publication of Vacant Position/s

To: CIVIL SERVICE COMISSION (CSC)

This is to request the publication of the following vacant positions of the **PROVINCIAL GOVERNMENT OF QUEZON**, in the CSC Website:

Ma. Elisa O. Robles
Supervising Administrative Officer (HRMO IV)

Date: **Friday, July 13, 2018**

No.	POSITION TITLE	OFFICE/HOSPITAL	PLANTILLA Item No.	SALARY/ JOB/ PAY GRADE	MONTHLY SALARY (in Php)	QUALIFICATION STANDARDS					PLACE OF ASSIGNMENT
						EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	COMPETENCY *(if applicable)*	
1	**1** Administrative Officer V (Administrative Officer III)	Provincial General Services Office	242	18	PHP 35,693.00	Bachelor's Degree	2 years Relevant Experience	8 hours Relevant training	CS (Professional), 2nd Level Eligibility		
2	**1** Administrative Aide III (Utility Worker II)	Bondoc Peninsula District Hospital	1087	3	PHP 11,387.00	Must be able to read and write	None Required	None Required	None Required (MC. 11, s. 96. Cat. 3)		
3	**1** Chief of Hospital	Mauban District Hospital	1355	24	PHP 64,416.00	Doctor of Medicine	2 years Relevant Experience	8 hours Relevant training	RA 1080 (Physician)		
4	**1** Administrative Officer V (Supply Officer III)	Provincial General Services Office	245	18	PHP 35,693.00	Bachelor's Degree	2 years Relevant Experience	8 hours Relevant training	CS (Professional), 2nd Level Eligibility		
5	**1** Community Affairs Officer IV	Provincial Governor's Office	27	22	PHP 52,783.00	Bachelor's Degree	3 years relevant experience	16 hours relevant training	CS (Professional), 2nd Level Eligibility		
6	**1** Supervising Administrative Officer (Administrative Officer IV)	Provincial Governor's Office	39	22	PHP 52,783.00	Bachelor's Degree	3 years relevant experience	16 hours relevant training	CS (Professional), 2nd Level Eligibility		
x-x-x-x-x-x-x-x-x-x-x-x-x									*Plantilla:*	*Annual Plantilla 2018 (3rd Tranche)*	

Interested and Qualified Applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **Thursday, August 02, 2018**

1. Fully accomplish (Personal Data Sheet (PDS) with recent passport -sized picture (CS Form No. 212, Revised 2017) & Work Experience Sheet (Application intended for Promotion or Positions Required relevant Experience) Downloadable at **www.csc.gov.ph**
2. Performace Rating or **(IPCR)** in the present position for one (1) year (if applicable);
3. Photocopy of **Certificate of Eligibility / Rating License;** and
4. Photocopy of **Transcript of Records (TOR)** (if applicable)

QUALIFIED APPLICANTS are advised to hand in or send through courier / e-mail their application to:

Hon. **David C. Suarez**
Provinicial Governor

Thru: **Ms. Ma. Elisa O. Robles**
Human Resource Management
Provincial Governor's Annex Bldg.

*** APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED**