

Republic of the Philippines
LOCAL GOVERNMENT UNIT POLILLO QUEZON
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant position of LOCAL GOVERNMENT UNIT POLILLO QUEZON in the CSC website:

(Head of Agency)

Date: July 19, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	LDRRMO III	58	18	365,616.00		8 hours relevant on DRRM	2 years relevant on DRRM	2nd Level (Prof.)		MDRRM Office-LGU-Polillo
2	LDRRM ASST.	60	8	156,312.00	Completion of 2 years in college	4 hours relevant training	1 year relevant on DRRM	1st Level (Sub-Prof.)		MDRRM Office-LGU-Polillo
3	LDRRM ASST.	61	8	156,312.00	Completion of 2 years in college	4 hours relevant training	1 year relevant on DRRM	1st Level (Sub-Prof.)		MDRRM Office-LGU-Polillo

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than (Deadline of Submission of Application).

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ENGR. CRISTINA E. BOSQUE

Municipal Mayor

Mabini St. Brgy. Poblacion Polillo, Quezon

molgu_polillo133@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.