

Republic of the Philippines
Municipal Government of General Nakar, Quezon
Request for Publication of Vacant Position

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: Director Jacinto C. Mateo III, MDA
Civil Service Commission Field Office
Lucena City

This is to request the publication of the following vacant positions of Municipal Government of General Nakar, Quezon in the CSC website:

ELISABETH R. RUZOL
(Head of Agency) Municipal Mayor
Date: July 23, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	DENTIST II	73	17	34,781.00	Doctor of Dental Medicine or Dental Surgery	4 hours of relevant training	1 year of relevant experience	RA 1080	Office of the Municipal Health Officer

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 7, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ELISABETH R. RUZOL - Municipal Government of General Nakar
Municipal Mayor
Barangay Anoling, General Nakar, Quezon
iru@generalnakar.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.