

Republic of the Philippines
LGU-MACALELON
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the vacant position of Macalelon, Quezon in the CSC Website:


NELSON R. TRAJE
(Head of Agency)

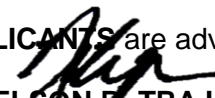
Date: 27-Jul-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ENGINEERING AIDE	101	G-4	P=9,506.00	High School Graduate	None Required	None Required	None Required (MC	None	Engineering Office
					or completion of relevant			11,S.96-CAT III		
					vocational/trade course.					
2	(REPRODUCTION	7	G-2	P=8,400.00	Elem. School Graduate	None Required	None Required	None Required (MC	None	MSWDO
	MACHINE OPERATOR I) ADMIN. AIDE II							11, S. 96-CAT III		

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


NELSON R. TRAJE
Municipal Mayor
Office of the Municipal Mayor
9194493244

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.