

Republic of the Philippines
Department of Education
Division of Quezon
Request of Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Alabat Island National High School, Alabat, Quezon in the CSC website:

GREGORIO I. RACELIS

(Head of Agency)

Date: July 31, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher I	OSEC-DECSB-TCH1-280452-2012	SG-11	242,148.00	Bachelor's degree in Education or any Bachelor's degree +18 Prof Ed. Units in Educ.	None required	at least 3 years teaching experience	LET/PBET	None	AINHS, Alabat, Quezon
2	Nurse	OSEC-DECSB-NURS2-270220-2010	SG-15	348,120.00	Bachelor's degree in Nursing	8 hours of relevant training	1 year relevant experience	Board of Nursing	None required	AINHS, Alabat, Quezon
3	Admin. Aide IV	OSEC-DECSB-ADA4-270486-2010	SG-4	152,088.00	Bachelor's degree relevant to the job	None required	None required	CSC- Sub Professional	None required	AINHS, Alabat, Quezon

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

GREGORIO I. RACELIS

School Principal IV

Alabat island National High School

sdo.quezon.ainhs.alabat@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.