

Republic of the Philippines
(LOCAL GOVERNMENT UNIT OF SAN ANTONIO, QUEZON)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (LOCAL GOVERNMENT UNIT OF SAN ANTONIO, QUEZON) in the CSC website:

ORESTES ARNEL A. ILAO

HRMO

Date: 4-Jul-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	REVENUE COLLECTION CLERK I	53	5	115,224.00	Completion of 2 years studies in college	None Required	None Required	1st Level eligibility/Sub-Professional	N/A	OFFICE OF THE MUNICIPAL TREASURER/LGU SAN ANTONIO, QUEZON

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than JULY 30, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ORESTES ARNEL A. ILAO
HRMO

LGU- SAN ANTONIO, QUEZON

arnelilao13@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.