

Republic of the Philippines  
**PROVINCIAL GOVERNMENT OF QUEZON**  
Request for Publication of Vacant Position/s

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of the **PROVINCIAL GOVERNMENT OF QUEZON**, in the CSC Website:

**Ma. Elisa O. Robles**  
Supervising Administrative Officer (HRMO IV)

Date: Monday, June 25, 2018

No.	POSITION TITLE	OFFICE/HOSPITAL	PLANTILLA Item No.	SALARY/ JOB/ PAY GRADE	MONTHLY SALARY (in Php)	QUALIFICATION STANDARDS					PLACE OF ASSIGNMENT
						EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	COMPETENCY (if applicable)	
1	1 Medical Officer III (Medical Officer IV)	Provincial Health Office	789	21	PHP 47,779.00	Doctor of Medicine	1 year relevant experience	4 hours relevant	RA 1080 (Physician)		
2	1 Medical Officer III (Medical Officer IV)	Alabat Island District Hospital	1019	21	PHP 47,779.00	Doctor of Medicine	1 year relevant experience	4 hours relevant	RA 1080 (Physician)		
3	1 Medical Officer III (Medical Officer IV)	Unisan Medicare Community Hospital	1492	21	PHP 47,779.00	Doctor of Medicine	1 year relevant experience	4 hours relevant	RA 1080 (Physician)		
4	1 Medical Officer III (Medical Officer IV)	Unisan Medicare Community Hospital	1493	21	PHP 47,779.00	Doctor of Medicine	1 year relevant experience	4 hours relevant	RA 1080 (Physician)		
5	1 Medical Officer III (Medical Officer IV)	Alabat Island District Hospital	1018	21	PHP 47,779.00	Doctor of Medicine	1 year relevant experience	4 hours relevant	RA 1080 (Physician)		
6	1 Administrative Aide VI (Clerk III)	Office of the Provincial Agriculturist	1623	6	PHP 13,851.00	Completion of Two Years Studies in College	None Required	None Required	CS (Subprofessional) 1st Level Eligibility		
7	1 Administrative Aide III (Driver I)	Integrated Provincial Health Office	650	3	PHP 11,387.00	Elementary School Graduate	None Required	None Required	Professional Driver's License (MC 11, s. 96-Category IV)		
8	1 Nurse IV	Claro M. Recto Memorial District Hospital	1118	19	PHP 39,151.00	Bachelor of Science in Nursing	2 years Relevant Experience	8 hours Relevant	RA 1080 (Nurse)		
9	1 Administrative Officer II (Administrative Officer)	Polillo Medicare Hospital	1520	11	PHP 19,620.00	Bachelor's Degree	None Required	None Required	CS (Professional), 2nd Level Eligibility		
10	1 Engineer III	Office of the Provincial Agriculturist	1616	19	PHP 39,151.00	Bachelor's Degree in Engineering relevant to the job	2 years Relevant Exp	8 hours Relevant	CS (Professional), 2nd Level Eligibility		

x-x-x-x-x-x-x-x-x-x-x-x

Interested and Qualified Applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than Sunday, July 15, 2018

1. Fully accomplish (Personal Data Sheet (PDS) with recent passport -sized picture (CS Form No. 212, Revised 2017) & Work Experience Sheet (Application intended for Promotion or Positions Required relevant Experience) Downloadable at [www.csc.gov.ph](http://www.csc.gov.ph)
2. Performance Rating or (IPCR) in the present position for one (1) year (if applicable);
3. Photocopy of **Certificate of Eligibility / Rating License**; and
4. Photocopy of **Transcript of Records (TOR)** (if applicable)

QUALIFIED APPLICANTS are advised to hand in or send through courier / e-mail their application to:

Hon. **David C. Suarez**  
Provincial Governor

Thru: **Ms. Ma. Elisa O. Robles**  
Human Resource Management  
Provincial Governor's Annex Bldg.

**\* APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED**

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						EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	COMPETENCY (if applicable)	
11	1 Agricultural Center Chief II	Office of the Provincial Agriculturist	1698	20	PHP 43,250.00	Bachelor's Degree relevant to the job	2 years Relevant Experience	8 hours Relevant	CS (Professional), 2nd Level Eligibility		
12	1 Laundry Worker II	Provincial Health Office	719	3	PHP 11,387.00	Must be able to read and write	None Required	None Required	None Required (MC. 11, s. 96. Cat. 3)		
13	1 Medical Technologist I	Provincial Health Office	830	11	PHP 19,620.00	Bachelor's Degree in Medical Technology or Science in	None Required	None Required	RA 1080 (Medical Technologist)		
X-X-X-X-X-X-X-X-X-X-X											

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