

Republic of the Philippines  
LOCAL GOVERNMENT UNIT OF ALCANTARA

List of Vacant Positions for Publication

TO: CIVIL SERVICE COMMISSION (CSC)

This is request the publication of the following vacant positions of Local Government Unit of Alcantara in the CSC website.

**EDDIE C. LOTA**  
Municipal Mayor

**July 16, 2018**

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Treasurer	57	SG24/Step 1	34825	Bachelor's degree preferably in Commerce, Public Administration or Law	None	3 years experience in treasury or accounting service	First grade or its equivalent	n/a	Office of the Mun. Treasurer
2										
3										
4										
5										
6										
7										
8										
9										
10										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 31, 2018

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture with name and signature (CS Form No. 212, Series of 2016) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year;
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

\_\_\_\_\_  
EDDIE C. LOTA  
\_\_\_\_\_  
Municipal Mayor  
\_\_\_\_\_  
Poblacion, Alcantara 5509 Romblon  
\_\_\_\_\_  
[igu\\_alcantara @ yahoo.com](mailto:igu_alcantara@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**