



CSC RO IV TRAINING CALENDAR FOR 2017

*** Subject to change without prior notice. Please visit our facebook page for updates and advisories.

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Date	Course Title	Registration Fee	
Feb 6	Local Executive Program (MIMAROPA cluster)	Non Residential	TBA
Feb 15-17	Competency Building Program for PSB and PRAISE Members	Non Residential	P 6,000 per Person
Feb 27	Local Executive Program (CALABARZON cluster)	Non Residential	TBA
Mar 28-30	Annual Conference of the Regional HRMPs	Residential	TBA
Apr 4-6	Basic Customer Service Skills (BCSS)	Non Residential	P 6,000 per Person
Apr 25-28	Supervisory Development Course Track I (SDC T-1)	Non Residential	P 8,000 per Person
May 10-11	Seminar Workshop on Competency Based Job Description Writing	Non Residential	P 4,000 per Person
May 23-25	Policies and Procedures on Appointments	Non Residential	P 6,000 per Person
Jun 6-8	Seminar Workshop on Administrative Justice (SWAJ)	Non Residential	P 6,000 per Person
Jun 20-22	Competency Building Program for PSB, PRAISE Key Players & HRMP's	Non Residential	P 6,000 per Person
Jul 4-6	Policies and Procedures on Leave Administration	Non Residential	P 6,000 per Person
Jul 18-20	Values Orientation Workshop (VOW)	Non Residential	P 6,000 per Person
Aug 1-3	Competency Building Series: Competency Based Learning & Development	Non Residential	P 6,000 per Person
Aug 15-18	Supervisory Development Course Track II (SDC T-2)	Non Residential	P 8,000 per Person
Aug 29-31	Gender Sensitivity Training (GST)	Non Residential	P 6,000 per Person
Oct 3-5	Basic Customer Service Skills (BCSS)	Non Residential	P 6,000 per Person
Oct 17-19	Clerical Secretarial Development Course	Non Residential	P 6,000 per Person
Nov 7-10	Supervisory Development Course Track III (SDC T-3)	Non Residential	P 8,000 per Person
Nov 21-23	Policies and Procedures on Appointments	Non Residential	P 6,000 per Person
Nov 27-29	Luzon Convention of HRMPs	Non Residential	TBA

- In addition to the scheduled training programs, the CSC RO IV also conducts the abovementioned programs and other customized learning and development interventions upon request.

- Conduct of agency requested programs must be sent thru registered mail or email addressed to Dir.Karin Litz P. Zerna (Regional Director) atleast two months before target date.

- You may contact the HUMAN RESOURCE DIVISION at tel No. (02) 927-18-32 or email us at cscro4_hrd@yahoo.com for further details