



Republic of the Philippines  
CIVIL SERVICE COMMISSION

Regional Office IV

## DISPOSAL COMMITTEE

CSC-RO IV ITB No. 2017-01

### INVITATION TO BID (Public Auction/Bidding)

#### SALE OF VARIOUS SCRAP ITEMS

The Civil Service Commission-Regional Office No. Disposal Committee (DisCom), **invites interested bidders/buyers/individuals to submit SEALED BID PROPOSALS** for the sale of various scrap items described below located at the CSC-RO IV compound, on **"As Is, Where Is"** basis through **"Public Auction (Public Bidding)"** on December 5, 2017 (2:00 P.M.) at CSC RO IV, # 139 Panay Avenue, Brgy. South Triangle, Quezon City:

Quantity/Unit	Item Description	Government Minimum Bid Price / Floor Price
1 lot	Assorted PPE items as listed in the Inventory and Inspection Report of Unserviceable Property (IIRUP) and Report of Waste Materials.	<b>Php 5,000.000</b> (as is, where is)

The above scrap items may be inspected at the CSC RO IV Compound, # 139 Panay Avenue, Brgy. South Triangle, Quezon City. For the Official Bid Forms and further inquiries, you may contact the DisCom Secretariat, Ms. Angelica A. Casbadillo at telephone number (02) 925-6562.

Deadline for submission of sealed bids is on December 5, 2017 at 2:00 P.M. Late bids shall not be accepted. The Opening of Sealed Bids shall commence at 2:30 P.M.

The winning bidder shall be informed by the CSC-DisCom through a **Letter of Notice of Award**. Full payment of the **BID AMOUNT** offered must be made by the the winning bidder (highest bidder) to the CSC RO IV Cashier within two (2) days after receipt of the Notice of Award.

Should the winning bidder fail to make full payment on the aforementioned deadline or remove the said scrap items from the CSC RO IV compound within two (2) days after full payment of the bid price, payment shall be forfeited in favor of CSC RO IV and the scrap items shall also be forfeited and made available to the second highest bidder.

The CSC RO IV DisCom warns that collusion among bidders or with a CSC official or employee to defraud the government shall be dealt with accordingly.

This invitation shall be posted/advertised in the Bulletin Board of the Civil Service Commission and other conspicuous places.

The CSC RO IV BAC reserves the right to reject any or all bids, to waive any defects or informality of the bid received, to accept the bid most advantageous to the CSC RO IV, and does not guarantee that an award will be made. The decision of the CSC RO IV DisCom in this regard shall be final and binding.

The members of the CSC RO IV DisCom, the secretariat and their relatives within the fourth degree of consanguinity or affinity shall not be allowed to participate in the said public auction/bidding.

#### **SCHEDULE OF BIDDING ACTIVITIES**

<u>ACTIVITY</u>	<u>DATE / TIME</u>
a) Posting of "Invitation to Bid" in the CSC Bulletin Board/other CSC premises	November 23 to December 5, 2017
b) Issuance of "Bid Form / Offer to Buy" to interested bidders/buyers/individuals	November 23 to December 5, 2017
b.1 Interested bidders/buyers/individuals may obtain further information from the DisCom/Secretariat at telephone no. 925-6562.	
b.2 All participating bidders/buyers/individuals are enjoined to visit and inspect the items for auction/bidding.	
c) Deadline for Submission of "Bid Form / Offer to Buy"	December 5, 2017 @ 2:00 P.M.
d) Opening of Sealed "Bid Forms / Offer to Buy"	December 5, 2017 @ 2:30 P.M.

All communications pertaining to this Invitation to Bid (ITB) should be addressed to the DisCom Chairperson through its Secretariat.

  
**DIRECTOR III FERNANDO O. MENDOZA**  
Chairperson, Disposal Committee