

Republic of the Philippines
Province of Cavite
MUNICIPALITY OF ALFONSO
OFFICE OF THE MUNICIPAL MAYOR

October 9, 2017

DIR. MARIA THERESA R. POBLADOR
Director II
Civil Service Commission
Cavite Field Office

Dear Madam:

In compliance with RA 7040, may I request for the publication of the following vacant position as per Position Allocation List for 2017 in our municipality;

MUNICIPALITY OF ALFONSO; Admin. Aide I (Utility Worker I) (SG-1/1); item No. 39; Place of Assignment; Office of the Municipal Mayor; Education; Must be able to read and write; Experience and training; not required; Eligibility;None required (MC II, s. 96 - Cat. III)

MUNICIPALITY OF ALFONSO; Local DRRM Officer (SG-11/1); item No. 110; Place of Assignment; Office of the Municipal Mayor; Education; Bachelor's Degree; Experience and training; not required; Eligibility; Career Service Professional(Second Level Eligibility)

MUNICIPALITY OF ALFONSO; Local DRRM Assistant (SG-8/1); item No. 111; Place of Assignment; Office of the Municipal Mayor; Education; Completion of two years in college Experience; 1 year of relevant experience; Training; 4 hours of relevant training; Eligibility Career Service Sub-Professional(First Level Eligibility)

MUNICIPALITY OF ALFONSO; Local DRRM Assistant (SG-8/1); item No. 112; Place of Assignment; Office of the Municipal Mayor; Education; Completion of two years in college Experience; 1 year of relevant experience; Training; 4 hours of relevant training; Eligibility Career Service Sub-Professional(First Level Eligibility)

MUNICIPALITY OF ALFONSO; Local Assessment Operations Officer II (SG-15/1); item No. 75-2; Place of Assignment; Office of the Municipal Assessor; Education; Bachelor's Degree; Experience 1 year of relevant experience; Training; 4 hours of relevant training; Eligibility; Career Service Professional(Second Level Eligibility)

MUNICIPALITY OF ALFONSO; Draftsman II (SG-8/1); item No. 75-3;Place of Assigment; Office of the Municipal Assessor; Education; Completion of two years studies in college; Experience 2 years of relevant experience; Training; 8 hours of relevant training; Eligibility; Career Service Sub-Professional(First Level Eligibility) Draftsman or Illustrator

Respectfully yours,



MYLENE V. QUILALA

Human Resource Management Officer III