

NOTICE OF VACANCY

POSITION: NURSE I		Salary Grade : 11
		Monthly Salary : 19,620.00
DIVISION: RESIDENTIAL/ INPATIENT TREATMENT DIVISION	OFFICE : DEPARTMENT OF HEALTH- TREATMENT AND REHABILITATION CENTER, TAGAYTAY CITY	
ITEM NO: OSEC-DOHB-NURS1-344-2014		
<i>Minimum Qualification Standards (per CSC QS Manual)</i>		
Education :	Bachelor's Degree in Nursing	
Experience :	None Required	
Training :	None Required	
Eligibility :	RA 1080	
<i>Additional Qualifications Preferred: (End-User's Preference)</i>		
Education :		
Experience :		
Training :		
Eligibility :		
Competency of the Position: Initiative, Results Orientation, Interpersonal Relations and Time Management		
<p>Note: All qualified next-in-rank shall be automatically considered candidates for promotion. However you have to submit your updated Personal Data Sheet to the HRMS. Failure to do so will automatically waive your right to be included as candidates.</p> <p>Application through email will not be entertained. Only hand- carried and those which are mailed via courier before the indicated deadline will be accepted. Incomplete documents will not be processed. All documents must be compiled in long folder.</p> <p>For inquiries, please look for Meilin Joyce V. Quilala and Rhona Fe O. Dayauon at (046) 483-1334.</p> <ol style="list-style-type: none"> 1 Application letter addressed to the Chief of Hospital III, Ronnie C. Del Mundo, MD, MPA, FPCAM 2 Five copies of Personal Data Sheet (CSC Form No 212- 2017) 3 Five copies of Resume 4 Authenticated Diploma and Transcript of Records 5 Authenticated Civil Service Eligibility Certificate or PRC Board Rating and PRC ID (if applicable) 6 Certificate of Training/s 7 Two (2) copies of performance rating for the last rating period. (For applicants applying for promotion) 		
Date Posted: December 19, 2017		Deadline for Submission: January 5, 2018
Prepared by :  RHONA FE O. DAYAUON, RPh Administrative Officer IV (HRMO II)		Noted by :  RONNIE C. DEL MUNDO, MD, MPA, FPCAM Chief of Hospital III