

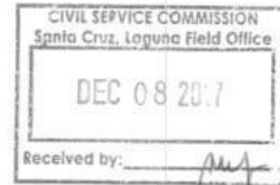


Republic of the Philippines  
Province of Laguna  
CITY OF SAN PEDRO

**CITY HUMAN RESOURCE MANAGEMENT OFFICE**

08 December 2017

**DIR. CHARITY F. AREVALO**  
Director II  
**CIVIL SERVICE COMMISSION**  
Regional Office No.4  
Sta. Cruz, Laguna



Dear Dir. Arevalo:

Pursuant to Rule IX of MC No. 40, s. 1998, Revised Omnibus Rules on Appointment and Other Personnel Actions, following are the vacant positions of the City of San Pedro, Laguna:

No	SALARY GRADE	VACANT POSITION	OFFICE ASSIGNMENT	ITEM NO	EDUCATION	WORK EXPERIENCE	TRAINING	ELIGIBILITY
1	19	Housing and Home site Regulation Officer IV	CUDHO	727	Bachelor's Degree	2 years of relevant experience	8 hours of relevant training	Career Service (Professional)
2	6	Midwife I	JIAEH	312/315	Completion of Midwifery course	None required	None required	RA 1080
3	6	Midwife I	GALIC	344/351	Completion of Midwifery course	None required	None required	RA 1080

**INTERESTED AND QUALIFIED APPLICANTS SHOULD SIGNIFY THEIR INTEREST IN WRITING AND SUBMIT AT THE CITY HUMAN RESOURCE, 4<sup>th</sup> Floor City Hall Building not later than December 22, 2017**

Attach are the following documents to the application letter:

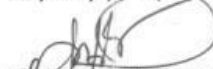
1. Fully accomplished Personal Data Sheet (PDS) (3 copies) with recent passport sized picture (CS FORM No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph)
2. Photocopy of certificate of eligibility/rating/license
3. Original and photocopy of transcript of records
4. NBI Clearance
5. NSO Birth Certificate
6. NSO Marriage Certificate (for married female)
7. IPCR for Two (2) consecutive period (for promotions)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED**

For publication to the Bulletin Board of the Civil Service Commission Field Office, Sta. Cruz, Laguna.

Thank you for your usual kind attention and support.

Very truly yours,

  
**LEAH LU-MORANDO**  
Head, CHRMCO