

Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Name of Agency) in the CSC website:

Helen A. Ramos
HELEN A. RAMOS

OIC- Schools Division Superintendent

Date: October 12, 2017

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	School Principal IV	OSEC-DECSB-SP4- 270174-2010	22	633,396.00	Bachelor's Degree in Elementary Education; or Bachelor's degree w/ 18 professional education units plus 6 units of Management	40 hours of relevant training	3 yrs. as Principal	RA 1080 (Teacher)		SRES Central II

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

(Head of Office/Agency)

(Position Title)

(Complete Office Address)

(E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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1	TEACHER I	OSEC-DECSB-TCH1-270656-2007	11	235,440.00	BEED or Bachelor's Degree plus 18 professional units in Education	no required	none required	PBET/LET (RA 1080)		Caingin ES
2		OSEC-DECSB-TCH1-270036-2009								SRES Central I
3		OSEC-DECSB-TCH1-270672-2007								Don Jose ES
4		OSEC-DECSB-TCH1-240773-2002								Macabling ES
5		OSEC-DECSB-TCH1-270909-2010								Sinalhan ES
6		OSEC-DECSB-TCH1-271048-2014								Jose Zavalla Mem. ES

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1	TEACHER II	OSEC-DECSB-TCH2- 247717-1998	12	256,644.00	BSEED/BEED/ BSIE/IA	no required	1 year relevant experience	PBET/LET (RA 1080)		Dita ES

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